



12 11 2017 School Board Meeting 5 00 PM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered before the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [C-1 School Board Member Lori Cunningham](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2 Accept the Agenda for the December 11, 2017 School Board Meeting as Revised](#)

Motions:

Motion to accept the agenda for the December 11, 2017 School Board Meeting as revised. - PASS

Vote Results

Motion: Billy Townsend

Second: Sara Beth Reynolds

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

## Special Recognitions

3. ~~C-3 Holiday Performance by the Fine Arts Department~~
4. [C-4 District Presidential Scholars Finalists](#)

## Minutes:

- Bartow IB - Jane Brown ,Carlos Gonzalez, and Greeshma Venigalla
- Bartow Senior - Mason Daniels and Elizabeth Murphy
- Chain of Lakes Collegiate High - Sujena Koipillai and Christopher Sampath
- Fort Meade Middle Senior - Cameron Belcher and Shelby Pierce
- Frostproof Middle Senior - Daniel DeVault
- Haines City Senior - Nia Getfield and Angel Mendez
- Lake Gibson Senior - Susan Bunce - Rose Tulowiecki
- Lakeland Senior - Madison Feddeler and Kumar Govind
- Kathleen Senior - Hannah Spivey
- McKeel Academy - Caroline Kebberly
- Polk State College Collegiate High - Arianne Ramirez and Nathaniel Taylor
- Summerlin Academy - Nicholas Cheshire and Stanley Jones
- Tenoroc Senior - Stephanie Colton and Destiney West
- Winter Haven Senior - Logan Nations and Michael Spiker

## Public Comments on Agenda Items

5. [C-5 SPEAKERS](#)

## Approval of Minutes

6. [C-6 Approve Minutes of the October 24, 2017 Work Session](#)

Attachment: [10 24 2017 Work Session Minutes.pdf](#)

Motions:

Motion to approve the minutes of the October 24, 2017 Work Session. - PASS

Vote Results

Motion: Sara Beth Reynolds

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

7. [C-7 Approve Minutes of the October 30, 2017 IMPASSE Hearing](#)

Attachment: [10 30 2017 IMPASSE Hearing Minutes.pdf](#)

Motions:

Motion to approve the October 30, 2017 IMPASSE Hearing Minutes. - PASS

Vote Results

Motion: Lori Cunningham

Second: Sara Beth Reynolds

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

8. [C-8 Approve Minutes of the November 14, 2017 School Board Meeting](#)

Attachment: [11 14 2017 School Board Minutes.pdf](#)

Motions:

Motion to approve Minutes of the November 14, 2017 School Board Meeting. - PASS

Vote Results

Motion: Hazel Sellers

Second: Sara Beth Reynolds

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Approval of Consent Agenda

9. [C-9 Approve the Consent Agenda](#)

Motions:

Motion to approve the Consent Agenda. - PASS

Vote Results

Motion: Tim Harris

Second: Sara Beth Reynolds

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

## New Administrator Announcements

10. [C-10 New Administrators](#)Attachment: [Crystal Young Bio.pdf](#)

## Consent

## Business Services General Items

11. [C-11 Annual Surplus Textbook Disposition](#)Attachment: [Surplus Instructional Materials 2018.pdf](#)12. [C-12 Symetra Health Plan Stop Loss Renewal, Risk Management, \\$263,300](#)Attachment: [Polk County Schools Jan 2018 renewal w options 11.15.17.pdf](#)Attachment: [2018 Stop Loss Board Agenda Item.pdf](#)Attachment: [Stop Loss Notification of Renewal.pdf](#)Attachment: [Budget-Impact-Analysis-2017-18 - Stop Loss Renewal.pdf](#)

## Business Services Budget Revisions

13. [C-13 Resolutions to Amend District School Budget 2017– 2018 \(Oct. - 2017\)](#)Attachment: [Memo for Summary 121217 for 103117.pdf](#)Attachment: [October 17 amendmenta.pdf](#)

## Business Services Contracts

14. [C-14 INVO HealthCare Associates \(BCBA\) - ESE \\$215,000.00](#)Attachment: [INVO HealthCare Associates \(BCBA\).pdf](#)Attachment: [BCBA Statement of Work 2017-18.pdf](#)Attachment: [INVO BCBA.RBT Budget-Impact-Analysis-2017-18.pdf](#)15. [C-15 Learning Sciences International, Kathleen High School, \\$114,565.10](#)Attachment: [KHS-LSI BudgetImpact.pdf](#)Attachment: [CSA for LSI and KHS 2017.pdf](#)16. [C-16 Learning Sciences International, Mulberry High, \\$66,627](#)Attachment: [1131 Mulberry High LSI CSA 2017-18 #2.pdf](#)

17. [C-17 Learning Sciences International, Mulberry Middle, \\$69,128.05](#)

Attachment: [Quote - 103117.pdf](#)

Attachment: [MEARSoleSource\\_20171103194024.395\\_X.pdf](#)

Attachment: [CSA - LSI.pdf](#)

Attachment: [LSIRigorWalkSoleSourceLetter\\_20171103193958.171\\_X.pdf](#)

Business Services Donations - CASH

18. [C-18 \\$500.00 Donation from Jr. Women's Club of Fort Meade to Lewis Anna Woodbury Elementary](#)

19. [C-19 \\$500.00 Donation from Needle Work Guild to Bartow Middle School](#)

20. [C-20 \\$615.25 Donation from Bartow Kiwanis to Floral Avenue Elementary](#)

21. [C-21 \\$1,000.00 Donation from Anderson family to Rochelle School of the Arts](#)

22. [C-22 \\$900.00 Donation from Webb's Towing & Recovery to Auburndale High School](#)

23. [C-23 \\$2,500.00 Donation from Florida's Natural Growers Foundation Inc. to Fort Meade Middle Senior High](#)

24. [C-24 \\$1,350.00 Donation from M & N Petroleum Inc. to Kathleen High School](#)

25. [C-25 \\$920.00 Donation from Givewell Community Foundation to Highland City Elementary](#)

26. [C-26 \\$583.15 Donation from Knight Industrial Equipment, Inc. to Kathleen High School](#)

27. [C-27 \\$900.00 Donation from Albert McClellan to Kathleen High School](#)

28. [C-28 \\$1,000.00 Donation from Duke Energy to Mulberry High School](#)

29. [C-29 \\$1,427.34 Donation from Lewis Anna Woodbury Elementary PTO to Lewis Anna Woodbury Elem.](#)

30. [C-30 \\$42,237.75 Donation from Tracy & Clerenda McGrady to Auburndale High](#)

31. [C-31 \\$500.00 Donation from Business Services and Solution to Alturas Elementary](#)

32. [C-32 \\$500.00 Donation from Florida Southern College to the School Board of Polk County](#)

33. [C-33 \\$2,000.00 Donation from Magnify Credit Union to Polk County School District](#)

34. [C-34 \\$19,000.00 Donation From Multiple WE3 Sponsors to Workforce Education](#)

35. [C-35 \\$612.00 Donation from Keystone Consolidated to Roosevelt Academy](#)
36. [C-36 \\$500.00 Donation From Florida Agriculture to Roosevelt Academy](#)
37. [C-37 \\$9,570.00 Donation from Scott Lake Elementary PTO to Scott Lake Elementary](#)

Business Services Donations - NON CASH

38. [C-38 Non-Cash Donation from Disney \(EPCOT Candlelight Viewing Passes\) to Polk County School District \(Fine Arts\)](#)

Attachment: [SKMBT\\_50117111711410.pdf](#)

39. [C-39 Non-Cash Donation \( Car Valued at \\$3000\) from Seminole State College to Kathleen High School](#)

Attachment: [Donation Automotive Dept.pdf](#)

Business Services Donations - (Technology Related)

40. [C-40 Non-Cash Donation \(7 desktop computers\) Donation by Wayne Automatic Fire Sprinklers to Karen M. Siegel Academy](#)

Facilities & Operations General Items – Construction Services

41. [C-41 P-01785 - Padgett Elementary - Upgrade/Replace Roof on Building 1](#)

Attachment: [Bid Award.pdf](#)

42. [C-42 P-01767 - Bartow Elementary Academy - Upgrade/Replace Air Handlers, Building 1](#)

43. [C-43 P-01765 - District Office - Upgrade/Replace HVAC System, Building 10](#)

Facilities & Operations General Items - Planning and Concurrency

44. [C-44 DOE Required PPL for Use of Capital Outlay and Debt Service Funds \(34\)](#)

Attachment: [PPL 34 for CODS Funding 2017-18.pdf](#)

Human Resource Services Recommendations

45. [C-45 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: Instructional Term Support Docs Board Agenda 12-11-17  
Employee Relations.pdf (Confidential Item)

Attachment: [12-11-17 Administrative and Instructional Board Agenda.pdf](#)

Minutes:

\*\*\*Approved Personnel Recommendations

are recorded in

Supplemental Minutes Book

79 - A -2017; Pages 232 - 286\*\*\*

46. [C-46 Recommendations for Non Instructional Personnel Actions](#)

Attachment: [12-12-17 Non-Instructional Board Agenda \(002\)2.pdf](#)

Attachment: Non-Instructional Term Support Docs Board Agenda 12-11-17  
Employee Relations.pdf (Confidential Item)

Minutes:

\*\*\*Approved Personnel Recommendations

are recorded in

Supplemental Minutes Book

79 - A -2017; Pages 232 - 286\*\*\*

47. [C-47 Recommendations for Temporary Duty Assignments](#)

Attachment: [12-11-17 TDA-BM.pdf](#)

Minutes:

\*\*\*Approved Personnel Recommendations

are recorded in

Supplemental Minutes Book

79 - A -2017; Pages 232 - 286\*\*\*

Human Resource Services Requests for New Positions and/or Job Descriptions

48. [C-48 New Job Description-Analyst, Database Administrator, Professional Development](#)

Attachment: [BM Analyst, Database Administrator, PD.pdf](#)

Regular

Administration - School Board

49. [R-49 Appointments to Polk County Value Adjustment Board](#)



Motions:

Motion to appoint Lynn Wilson as the District's Liaison on the Polk County Value Adjustment Board and Hazel Sellers as the Alternate. - PASS

Vote Results

Motion: Lori Cunningham

Second: Kay Fields

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

50. [R-50 Appointment to Polk Vision Board of Directors](#)

Motions:

Motion to appoint Kay Fields as the District's Liaison on the Polk Vision Board of Directors. - PASS

Vote Results

Motion: Hazel Sellers

Second: Sara Beth Reynolds

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

51. [R-51 Appointment to the Central Florida Leadership Congress](#)

Motions:

Motion to appoint Sara Beth Reynolds as the District liaison to the Central Florida Leadership Congress. - PASS

Vote Results

Motion: Lori Cunningham

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

52. [R-52 School Board Services' Direct Employees Contract Notification](#)

Attachment: [School Board Services Attachment \(2\).pdf](#)

Motions:

Motion to discontinue the practice to automatically extend the contracts of its two direct employees: The General Counsel and the Internal Auditor, and provide written notice to the employees of the change. - PASS

Vote Results

Motion: Billy Townsend

Second: Lori Cunningham

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Nay

Sara Beth Reynolds - Aye

Hazel Sellers	- Nay
Billy Townsend	- Aye
Lynn Wilson	- Aye

Motion Minutes:

Mrs. Sellers reiterated she will not support this motion. She believes the Board should first negotiate new contracts rather than promising these two employees that we will work toward a new contract over the coming months.

Mrs. Reynolds stated the action being taken isn't because the Board doesn't have faith in the individuals; we want to have a contract that is fair to both parties. We have been assured the topic will be on a work session agenda until the contract has been settled.

Mr. Townsend commented the individuals still have a three-year contract, it simply doesn't automatically extend for an additional year. It's more than good business practice. In the Florida model of education, everyone is under pressure all the time. We all need to be under the same level of pressure and to feel some of what the folks in the field feel as well. A sense of common purpose amongst ourselves. He commented that he had criticized Wes during his campaign for the Board seat and they have discussed those things. Mr. Bridges has been nothing but helpful to him. Mr. Townsend is pleased with the work Mr. Bridges has done on the HB 7069 issue. He doesn't have an issue with Carol.

Mrs. Cunningham said the contract is needed to protect both sides; to be fair and equitable.

Mrs. Fields understands Mrs. Sellers comments but she believes these two contracts need to mirror the Superintendent's until we can see what other school districts offer their Internal Audit Director and Legal Counsel. She has been pleased with both of the employees performance over all.

Mr. Harris stated he will vote against the procedural matter and hopes to bring a compromise to the next meeting.

Business Services Contracts

- 53. [R-53 Learning Sciences International \(LSI\), Federal Programs, \\$700,000](#)

Attachment: [LSI Agreement Backup Documentation.pdf](#)

Motions:  
 Motion to approve the agreement between LSI and The School Board of Polk County Florida for a total of \$700,000. - PASS

Vote Results

Motion: Lori Cunningham

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Human Resource Services Annual Items

54. [R-54 Proposed 2018-2019 and 2019-2020 School Year Calendars](#)

Attachment: [Executive Summary, Calendar Committee - Board Meeting - December 2017.pdf](#)

Motions:

Motion to approve 2018-2019 and 2019-2020 School Calendars. - PASS

Vote Results

Motion: Hazel Sellers

Second: Tim Harris

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Motion Minutes:

Mrs. Cunningham requested the Calendar Committee reconvene to present the 2020-2021 calendar in the fall of 2018.

Mrs. Fields noted that students will return on Thursday, January 4, 2018 and asked that staff notify parents of the return date.

## Public Hearing

## Superintendent's Report

### 55. [Superintendent's Report](#)

#### Minutes:

Superintendent Byrd provided information on the upcoming meetings:

- The next work session will be held in the Superintendent's Conference Room on Tuesday, January 9, 2018 at 9:00 AM.
- On Tuesday, January 23, 2018, the Work Session will be held in the Superintendent's Conference Room at 12:30 PM followed by the School Board meeting at 5:00 PM in the School Board Auditorium located at 1915 S. Floral Avenue, Bartow.
- District Offices will be closed from Friday, December 22, 2017 until Tuesday, January 2, 2018. Teachers will return on Wednesday, January 3, and students return on Thursday, January 4, 2018.

She wished everyone a Merry Christmas and Joyous New Year with family and friends.

## Attorney's Report

### 56. [E-56 Settlement Agreement With Acceleration Academies](#)

Attachment: [2017-12-7 ltr to OC \(Acceleration\).pdf](#)

#### Motions:

Motion to approve Settlement Agreement  
between Acceleration Academies, LLC et al v.  
Polk County School Board, Case No's: 01-16-003- - PASS  
0725; 2D17-3919

#### Vote Results

Motion: Hazel Sellers

Second: Billy Townsend

Lori Cunningham

- Aye

Kay Fields	- Aye
Tim Harris	- Aye
Sara Beth Reynolds	- Aye
Hazel Sellers	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

Motion Minutes:

Auditor's Report

57. [R-56 Reappointments to the Audit & Finance Committee](#)

Attachment: [Memo to School Board-AFC Reappointments 2017.pdf](#)

Motions:	
Motion to approve reappointments of three community members of the Audit & Finance Committee (2nd three-year term): Darlene Eanett, CPA; Priscilla Boren, CPA; and Brent Parrish, CPA.	- PASS
Vote Results	
Motion: Lori Cunningham	
Second: Hazel Sellers	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Hazel Sellers	- Aye
Sara Beth Reynolds	- Aye
Lynn Wilson	- Aye
Billy Townsend	- Aye

Board Members' Report

58. [Billy Townsend, District 1](#)

Minutes: Mr. Townsend would like a meeting scheduled to provide information on what the law allows in terms of salary structure, steps, raises, and what options the district has under the law. He suggested our legislators be invited.

59. [Lori Cunningham, District 2](#)

Minutes:

Mrs. Cunningham commented on the changes she sees coming from the Public Relations department. She praised a news video released earlier in the year highlighting the great things being accomplished not only by our students but staff as well. All the tweets, posts and other media releases represent all the different areas of the county. She is very proud of the Public Relations and Communications department.

She wished everyone a wonderful holiday season.

60. [Hazel Sellers, District 3](#)

Minutes:

Mrs. Sellers distributed gifts to her fellow Board Members from InnerAct Alliance (18-month planners).

She wished everyone a happy holiday season.

61. [Sara Beth Reynolds, District 4](#)

Minutes:

Ms. Reynolds spoke at Westwood Middle during the Great American Teach-In. The students are adamant and determined to improve school lunches; especially, the hard cookies.

She announced that the Circle K close to Winter Haven High School is sponsoring a Fueling Our Schools fund raiser. They identified Pump 1 as the Blue Devil pump where 1 cent of every gallon goes to the high school. They are guaranteed to get \$2000 this year.

Ms. Reynolds read a letter from a teacher praising Teddra Porteous, Associate Superintendent of Human Resources.

She wished everyone a Merry Christmas.

62. [Kay Fields, District 5](#)

Minutes:

Mrs. Fields wished everyone a safe and Merry Christmas and a happy holiday to everyone according to their traditions.

63. [Lynn Wilson, District 6](#)

Minutes:

Mr. Wilson announced the 2018 Committee Assignments:

- Audit Committee - Lori Cunningham
- Central Florida Public School Boards Coalition - Sara Beth Reynolds, Voting Member; and Tim Harris, as Alternate
- Claims Committee - Lynn Wilson
- Head Start - Tim Harris
- Polk Education Foundation (rotates by Seat) - Billy Townsend
- Polk Vision - Billy Townsend
- Sales Tax Oversight - Kay Fields, Voting Member; Lori Cunningham, Alternate

He wished everyone a Merry Christmas and hopes you'll take this time to enjoy your friends and family.

64. [Tim Harris, District 7](#)

Minutes:

Mr. Harris also heard complaints from the students at Lake Gibson Middle School; pizzas are good but everything else needs to improve. He did tell them this has been an age-old complaint.

He, too, wished everyone a Merry Christmas and a Happy New Year.

Public Comments Addressing Items Not on Agenda

65. [SPEAKERS](#)



Minutes:

Jennifer Sabin spoke against the district's use of i-Station, a software program.

Victor Chandler spoke on the antiquated process used to calculate pay increases.

Larry Milhorn, President AFSCME, thanked the Human Resources and Payroll departments for working to ensure salary increases were on the November paychecks.

Marianne Capozziello, President of PEA, spoke on the bad bills being discussed during this legislative session.

Bishop Mincey prayed for the district and the staff.

Adjournment

Meeting adjourned at 6:10 PM. Minutes were approved and attested this 23rd day of January, 2018.

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Lynn Wilson, Board Chair

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Jacqueline M. Byrd, Superintendent